

SACRAMENTO PERENNIAL PLANT CLUB Saul Wiseman Grant Application—2024

INSTRUCTIONS

The purpose of the Sacramento Perennial Plant Club's (SPPC) *Saul Wiseman Grants* is to promote gardening and horticultural activities with an emphasis on education, service, or enhancement to our diverse community. Non-profit groups, community groups and schools within the County of Sacramento are eligible and encouraged to apply:

- Priority will be given to grant applications that support diversity, equity and inclusion.
- If applicable, projects must have a source of water for irrigation.
- Applicants may request up to \$1000.
- Smaller projects are encouraged.
- Partial grants may be awarded.
- 2023 SPPC grant recipients are not eligible for 2024 grant awards.

HOW TO APPLY:

1. **Download** the SPPC Grant Application: www.sacplants.org
Open in Adobe Reader (available for free at the Adobe [website](#)) and insert your text and **required signatures**.
2. **Complete Parts A and B** of the application. Signatures are required on page 4.
3. **Digital attachments:** You may submit up to three pages with your application providing information that supports your project proposal. If applicable, a site plan that specifically shows placement of plants and materials is mandatory (see EXAMPLE on next page).
Include your project and school/group names on each page.
4. **Submission of grant application:** Send an electronic file or a scanned copy to: anitac5159@gmail.com.
5. **Electronic applications** must be RECEIVED NO LATER than **January 12, 2024**.
6. **Grants notifications:** Announcement of all funded proposals will be posted on **February 16, 2024** on the SPPC website. Recipients may be notified in advance of this date, upon approval of the SPPC Board.
7. **Funding:** Funds will be awarded at SPPC's February meeting on February 22, 2024, at the Shepard Garden and Arts Center, 3330 McKinley Blvd., Sacramento, CA.
8. **Required project completion: December 1, 2024.** The Grants Committee will contact grantees to schedule a visitation day in the spring or early fall of 2024 for grant feedback upon (or nearing) completion of each funded project.

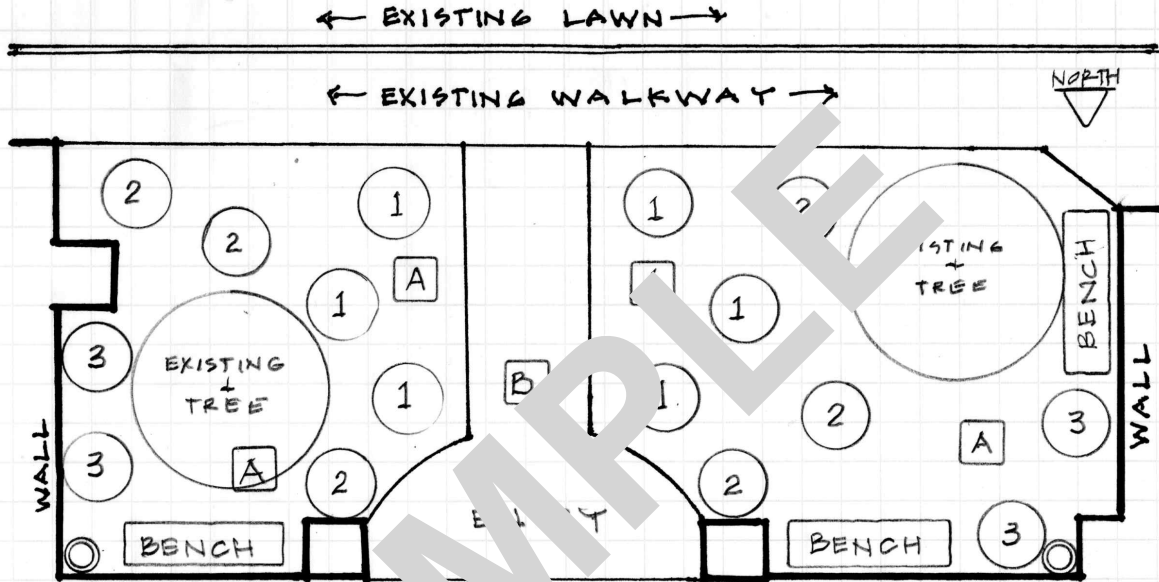
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SITE PLAN / PLANT LIST

Grant Project Name: _____

Group/School Name: _____

PROJECT DIMENSIONS: 32'-0" x 11'-0"
 SCALE: 1/4" = 1'-0"



HARD SCAPE MATERIAL

- A HARD WOOD CHAIR
- B PEAS
- WALL

PLANT MATERIALS

- ① YARROW
- ② HUMMING BIRD SAGE
- ③ FUSCIA GOOSEBERRY



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PART A

SECTION 1

Grant Project Name: _____

Location (physical address) of the project:

Amount requested from SPPC: \$ _____ Total budget (if part of a larger project): \$ _____

Group/School Name: _____

Address: _____

EIN No.: _____

Name of Grant Contact Person: _____

Title: _____

Phone: _____ Email: _____

Award check made payable to: _____

(Awards cannot be made payable to an individual.)

SECTION 2

Estimated date of project completion for funded portion of Grant Project: _____

Please mark below **ALL** that apply to your Group/School:

- | | |
|---|--|
| <input type="checkbox"/> Community or Social Services | <input type="checkbox"/> Garden Club |
| <input type="checkbox"/> Youth Group (Scouts, FFA, 4-H, etc.) | <input type="checkbox"/> Community Garden |
| <input type="checkbox"/> After-School Program | <input type="checkbox"/> Foundation / Arts Group |
| <input type="checkbox"/> School (Public or Private) | <input type="checkbox"/> Other: _____ (specify) |

How did you hear about the SPPC Grants Program? _____

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PART B

Grant Project Name: _____

Group/School Name: _____

1. What is the purpose of your project? Explain **what** your group will be doing, and **how** the project promotes gardening and horticultural activities. Submit site plan with placement of specific plants and/or materials (if applicable).
2. Specify what the grant funds will be used for. If the project is part of a larger project and requires additional funding to complete, briefly explain how you will obtain additional funds.
3. What are your irrigation plans (i.e., how will you water your project)? How does your project reflect a commitment to water conservation and/or efficient use of water?
4. Who will be involved in managing this project? Who will be coordinating, leading and providing the necessary expertise? How many people are part of the team?
5. Which groups or individuals will benefit from this project and in what ways? How widely does the project benefit the community?
6. Give a brief timeline for executing and completing this project.
7. How will your project contribute to a culture of diversity, equity and inclusion?
8. What is your plan for making this project sustainable and enduring? Explain how you will provide for ongoing care and maintenance of the project.

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PART B (continued)

Grant Project Name: _____

Group/School Name: _____

BUDGETING DETAILS

We prefer that you list all the items, as specifically as possible, that you intend to purchase according to the following categories, and give an estimated total cost for each.

Plants, seeds, etc. _____

_____ Total: \$ _____

Supplies, materials, etc. _____

_____ Total: \$ _____

Equipment, tools, etc. _____

_____ Total: \$ _____

Other: _____

_____ Total: \$ _____

*GRAND TOTAL: \$ _____

*The Grand Total should be the amount requested from SPPC (PART A, p.2)

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Grant Project Name: _____

Group/School Name: _____

NOTE: To be considered, each Grant Application **MUST** be reviewed, signed, and dated by the Group/School Administrator **AND** the Grant Contact Person.

I have read this completed Grant Application (Parts A and B) in its entirety and assume responsibility for the expenditure of any funding received from the Sacramento Perennial Plant Club.

I understand that awardees are required to provide an overview of their project upon completion, including before and after pictures, and will be invited to present it at the February 2025 SPPC grants celebration meeting.

Group/School Administrator _____ Date _____

Grant Contact Person _____ Date _____

SAMPLE